

INITIAL DENIAL AUTHORITY LISTING

The Administrative Assistant to the Secretary of the Army is **authorized to act for the Secretary of the Army on requests for all records maintained by the office of the Secretary of the Army and its serviced activities, as well as requests requiring the personal attention of the Secretary of the Army. This includes civilian equal employment opportunity (EEO) actions. (see DCSPER (G1) for military equal opportunity (EO) actions.)**

The Director of the Army Staff is authorized to act on requests for all records of the Chief of Staff and its field operating agencies. The Director of the Army Staff has delegated authority to the Chief Attorney, U.S. Army Resources & Programs Agency. (See the Judge Advocate General for General Officer Management Office (GOMO) actions.)

**CHIEF ATTORNEY & LEGAL SERVICES DIRECTORATE
US ARMY RESOURCES AND PROGRAMS AGENCY, OFFICE OF THE
ADMINISTRATIVE ASSISTANT TO THE SECRETARY OF THE ARMY
120 ARMY PENTAGON
WASHINGTON, DC 20310-0120**

The Assistant Secretary of the Army (Financial Management) and Comptroller is **authorized to act on requests for finance and accounting records.**

**ASSISTANT SECRETARY OF THE ARMY
(FINANCIAL MANAGEMENT) AND COMPTROLLER
ATTN: SAFM-SACO
109 ARMY PENTAGON, RM 3E346
WASHINGTON, DC 20310-0109**

The Assistant Secretary of the Army for Acquisition, Logistics, and Technology is **authorized to act on requests for procurement records other than those under the purview of the Chief of Engineers and the Commander, U.S. Army Materiel Command.**

**ASSISTANT SECRETARY OF THE ARMY FOR ACQUISITION, LOGISTICS,
AND TECHNOLOGY
ATTN: SAAL-IMO
PRESIDENTIAL TOWER, SUITE 11500
2511 JEFFERSON DAVIS HIGHWAY
ARLINGTON, VA 22202-3911**

The Deputy Assistant Secretary of the Army (Civilian Personnel Policy), Office of the Assistant Secretary of the Army (Manpower and Reserve Affairs) **is authorized to act on requests for civilian personnel records, personnel administration and other civilian personnel matters, except for EEO (civilian) matters which will be acted on by the Administrative Assistant to the Secretary of the Army. The Deputy Assistant Secretary of the Army (Civilian Personnel Policy)/Director of Civilian Personnel has delegated this authority to the Chief, Policy and Program Development Division.**

**OFFICE OF THE ASSISTANT G1 FOR CIVILIAN PERSONNEL POLICY
CHIEF, POLICY & PROGRAM DEVELOPMENT DIVISION
ATTN: DAPE-CP-PPD
2461 EISENHOWER AVENUE (HOFFMAN I) (RM 152)
ALEXANDRIA, VA 22331**

Chief Information Officer/G6 is authorized to act on requests for records pertaining to Army Information Technology, Command, Control Communications and Computer Systems and the Information Resources Management Program (automation, telecommunications, visual information, records management, publications and printing).

**CHIEF INFORMATION OFFICER/G6
ATTN: SAIS-ZXA
107 ARMY PENTAGON, RM 1A267
WASHINGTON, DC 20310-0107**

The Inspector General is authorized to act on requests for all Inspector General records.

**OFFICE OF THE INSPECTOR GENERAL
RECORDS RELEASE OFFICE
ATTN: SAIG-ZXR
2511 JEFFERSON DAVIS HIGHWAY
ARLINGTON, VA 22202-3912**

The Auditor General is authorized to act on requests for records relating to audits done by the U.S. Army Audit Agency under AR 10-2. This includes requests for related records developed by the Audit Agency.

**OFFICE OF THE AUDITOR GENERAL
ATTN: SAAG-GC
3101 PARK CENTER DRIVE, RM 1301
ALEXANDRIA, VA 22302-1596**

The Deputy Chief of Staff, G3 is authorized to act on requests for records relating to strategy formulation, force development, individual and unit training policy, strategic and tactical command and control systems, nuclear and chemical matters, and use of DA forces, and military police prisoner confinement, and correctional records.

**DEPUTY CHIEF OF STAFF, G3
ATTN: DAMO-ZXA
400 ARMY PENTAGON, RM 1E141
WASHINGTON, DC 20310-0400**

The Deputy Chief Of Staff, G8 is authorized to act on requests for records relating to programming, material integration and externally directed reviews.

**DEPUTY CHIEF OF STAFF, G8
ATTN: DAPR-ZXA
700 ARMY PENTAGON
WASHINGTON, DC 20310-0700**

The Deputy Chief of Staff, G1 is authorized to act on the following records: all personnel board actions, equal opportunity (military) and sexual harassment, health promotions, physical fitness and well being, command and leadership policy records, HIV and suicide policy, substance abuse programs except for individual treatment records which are the responsibility of the Surgeon General, retiree benefits, services, and programs, excluded are individual personnel records of retired military personnel which are the responsibility of the U.S. Army Reserve Personnel Command, DA dealings with veterans affairs, U.S. Soldier's and Airmen's Home, retention, promotion, and separation, recruiting and MOS policy issues, personnel travel and transportation entitlements, military strength and statistics, the army librarian, demographics, and manprint.

**DEPUTY CHIEF OF STAFF, G1
ATTN: DAPE-ZXM
300 ARMY PENTAGON, RM 1D435
WASHINGTON, DC 20310-0300**

The Deputy Chief of Staff, G4 is authorized to act on requests for records relating to DA logistical requirements and determinations, policy concerning material maintenance and use, equipment standards, and logistical readiness.

**DEPUTY CHIEF OF STAFF, G4
ATTN: DALO-ZXA
500 ARMY PENTAGON, RM 1D343
WASHINGTON, DC 20310-0500**

The Assistant Chief Of Staff For Installation Management (ACSIM) is authorized to act on requests for records relating to planning, programming, execution and operation of Army installations. This includes base realignment and closure activities, environmental activities other than litigation, facilities and housing activities, and installation management support activities.

**ASSISTANT CHIEF OF STAFF FOR INSTALLATION MANAGEMENT
ATTN: DAIM-MD
600 ARMY PENTAGON, RM 1E677
WASHINGTON, DC 20310-0600**

NOTE: For Policy Inquiries:

The Chief Of Engineers is authorized to act on requests for records involving civil works, military construction, engineer procurement, and ecology and the records of the U.S. Army Engineer divisions, districts, laboratories, and field operating agencies.

**OFFICE OF THE CHIEF OF ENGINEERS
ATTN: CECC-G
441 G STREET, N.W.
WASHINGTON, DC 20314-1000**

NOTE: For FOIA Inquiries:

**HUMPHRIES ENGINEER CENTER
OFFICE OF COUNSEL
ATTN: FOIA
7701 TELEGRAPH ROAD
ALEXANDRIA, VA 22315-3860**

The Chief Of Chaplains is authorized to act on requests for records involving ecclesiastical relationships, rites performed by DA chaplains and nonprivileged communications relating to clergy and active duty Chaplains' military personnel files.

**OFFICE OF THE CHIEF OF CHAPLAINS
ATTN: DACH-IME
2511 JEFFERSON DAVIS HIGHWAY
SUITE 12500
ARLINGTON, VA 22202-3907**

The Judge Advocate General is authorized to act on requests for records relating to claims, courts-martial, legal services, administrative investigations and similar legal records. TJAG is also authorized to act on requests for general officer management office actions and records, especially if those records relate to litigation in which the United States has an interest. Requests for such records, however, should be sent directly to the General Officer Management Office. In addition, TJAG is authorized to act on requests for records that are not within the functional areas of responsibility of any other IDA, including, but not limited to requests for records for commands, and activities.

**OFFICE OF THE JUDGE ADVOCATE GENERAL
ATTN: DAJA-AL
2200 ARMY PENTAGON, RM 1E739
WASHINGTON, DC 20310-2200**

The Chief, National Guard Bureau is authorized to act on requests for all personnel and medical records of retired, separated, discharged, deceased, and active ARNG military personnel, including technician personnel, unless such records clearly fall within another IDA's responsibility. This authority includes, but is not limited to, National Guard organization and training files, plans, operations and readiness files, policy files, historical files, files relating to National Guard military support, drug interdiction, civil disturbances, construction, civil works and ecology records dealing with armories, facilities within the states, ranges, etc. Equal opportunity investigative records, aviation program records and financial records dealing with personnel, operation and maintenance, and equipment budgets.

**CHIEF, NATIONAL GUARD BUREAU
ATTN: NGB-SDA (FOIA)
1411 JEFFERSON DAVIS HIGHWAY
ARLINGTON, VA 22202-3231**

The Chief, Army Reserve is authorized to act on requests for all records relating to USAR plans, policies, and operations, changes in the organizational status of USAR units, mobilization and demobilization policies, active duty tours, and the individual mobilization augmentation program.

**CHIEF ARMY RESERVE
ATTN: DAAR-ZXP, MAUREEN NOLET
2400 ARMY PENTAGON
WASHINGTON, DC 20310-2400**

U.S. Army Human Resources Command – St. Louis has been delegated authority to act on behalf of the Chief, Army Reserve, in response to requests for all personnel and medical records of retired, separated, discharged, deceased and reserve component military personnel, and all U.S. Army Reserve records, unless such records clearly fall within another IDA's responsibility.

**U.S. ARMY HUMAN RESOURCES COMMAND – ST LOUIS
ATTN: ARPC-ZCC-A
1 RESERVE WAY
ST. LOUIS, MO 63132-5200**

The Commander, U.S. Army Forces Command is authorized to act on requests for FORSCOM command records created during the period July 1, 1987 to September 30, 1993, under the provision of paragraph 1-510.

**U.S. ARMY FORCES COMMAND
FREEDOM OF INFORMATION ACT (AFCI-PR)
1777 HARDY AVENUE SW
FORT MCPHERSON, GA 30330-1062**

The Commander, U.S. Army Medical Command is authorized to act on requests for medical research and development records and the medical records of active duty military personnel, dependents, and persons given physical examinations or treatment at DA medical facilities, to include alcohol and drug treatment/test records.

**U.S. ARMY MEDICAL DEPARTMENT
FREEDOM OF INFORMATION/PRIVACY ACT OFFICE
ATTN: MCFP
2050 WORTH ROAD, SUITE 13
FORT SAM HOUSTON, TX 78234-6013**

The Commander, U.S. Army Intelligence And Security Command is **authorized to act on requests for intelligence investigation and security records, foreign scientific and technological information, intelligence training, mapping and geodesy information, ground surveillance records, intelligence threat assessment, and missile intelligence data relating to tactical land warfare systems. Also records from ITAC, DCSINT, MSIC, and FSTC.**

**U.S. ARMY INTELLIGENCE AND SECURITY COMMAND
FREEDOM OF INFORMATION/PRIVACY OFFICE
ATTN: IAMG-CIC-FOI/PO
4552 PIKE ROAD
FORT MEADE, MD 20755-5995**

The Commander, U.S. Army Materiel Command is **authorized to act on requests for the records of AMC Headquarters and its subordinate commands, units, and activities that relate to procurement, logistics, research and development, and supply and maintenance operations.**

**U.S. ARMY MATERIEL COMMAND
ATTN: AMCIO-R
5001 EISENHOWER AVENUE, RM 3W20
ALEXANDRIA, VA 22333-0001**

The Commander, United States Army Test and Evaluation Command (ATEC) is **authorized to act on requests for the records of ATEC headquarters, its subordinate commands, units, and activities that relate to test and evaluation operations.**

**U.S. ARMY TEST AND EVALUATION COMMAND
DEPUTY CHIEF OF STAFF FOR INFORMATION MANAGEMENT
ATTN: CSTE-IM
4501 FORD AVENUE, SUITE 870
ALEXANDRIA, VA 22302**

The Commander, U.S. Army Crime Records Center is **authorized to act on requests for criminal investigative records of USACID Headquarters and its subordinate activities and military police reports. This includes criminal investigation records, investigation-in-progress records, and all military police records and reports.**

**U.S. ARMY CRIME RECORDS CENTER
ATTN: CICR-FP
6010 6TH STREET, BLDG #1465
FORT BELVOIR, VA 22060-5585**

The Commander, U.S. Army Safety Center is **authorized to act on requests for Army safety records.**

**U.S. ARMY SAFETY CENTER
ATTN: LEGAL/CSSC-SJA
FORT RUCKER, AL 36362-5363**

The Commander, U.S. Army Community and Family Support Center is **authorized to act on requests for records relating to morale, welfare, and recreation programs; non-appropriated fund issues, private organizations on Army installations, child development centers, and family programs.**

**U.S. ARMY COMMUNITY AND FAMILY SUPPORT CENTER
ATTN: CFSC-JA
4700 KING STREET, 2ND FLOOR
ALEXANDRIA, VA 22302-4411**

U.S. Army Human Resources Command is **authorized to act on requests for military personnel files relating to active duty (other than those of reserve and retired personnel) military personnel matters, personnel locator, physical disability determinations, and other military personnel administration records; records relating to military casualty and memorialization activities; heraldic activities; voting; records relating to identification cards; naturalization and citizenship; commercial solicitation; military postal service agency and Army postal and unofficial mail service.**

**U.S. ARMY HUMAN RESOURCES COMMAND
ATTN: AHRC-FOI
200 STOVALL STREET, RM 7S65
ALEXANDRIA, VA 22332-0404**

The General Counsel, Army and Air Force Exchange Service is **authorized to act on requests for AAFES records, under AR 60-20/AFR 147-14.**

**ARMY AND AIR FORCE EXCHANGE SERVICE
HQ AAFES ATTN: GC
P.O. BOX 650061
DALLAS, TX 75265-0061**

For Court-Martial Records:

**OFFICE OF THE CLERK OF COURT
US ARMY JUDICIARY
ATTN: JALS-CCO
901 NORTH STUART STREET, SUITE 1200
ARLINGTON, VA 22203-1837**

Office of the Provost Marshall General is authorized to act on all requests for provost marshal activities and law enforcement functions for the Army, all matters relating to police intelligence, physical security, criminal investigations, corrections and interment (to include confinement and correctional programs for U.S. prisoners, criminal investigations, provost marshal activities, and military police support. OPMG is responsible for the Office of Security, Force Protection, and Law Enforcement Division.

**DEPARTMENT OF THE ARMY
OFFICE OF THE PROVOST MARSHALS GENERAL
ATTN: DAPM-ZXS
2800 ARMY PENTAGON
WASHINGTON, DC 20310-2800**